



Buckland & Chipping Parish Council

Clerk: Colin Marks - Cedar Beth-El, 17 Park Lane, Puckeridge SG11 1RL

Tel: 01920 821684

e mail: clerk.bucklandandchippingpc@gmail.com

MEETING No 298 of BUCKLAND & CHIPPING PARISH COUNCIL

Monday 13th January 2020

Parish Council Members are hereby summoned to attend Buckland & Chipping Parish Council Meeting 298 on Monday 13th January at The Manor House, Buntingford, at 7.30pm

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 7 January 2020

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

298.01 In the absence of Cllr J Kenyon, to elect a Chair for the meeting

298.02 Apologies for absence

1. Councillors (stating the reason). In advance: Cllr Jeff Kenyon
2. Other apologies

298.03 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
2. To receive members' written requests for dispensations for declarable interests (if any)
3. To discuss and vote on any requests for dispensation as appropriate

298.04 To approve and sign Minutes of Ordinary Parish Council Meeting 297, 4th November 2019

298.05 Police Report: To receive report from the East Herts Rural Safer Neighbourhood Team

298.06 Chairman's Report

298.07 Finance

1. To approve the accounts statements (*Appendix A*)
2. A non-signatory member to sign that the Accounts and Bank Statement reconcile
3. To note the 2019/20 budget vs actual performance to 31st December and year-end projection
4. To approve the list of cheques to be signed for payment (*Appendix B*)
5. Two members to countersign the precept form

298.08 PLANNING

1. New Applications:

3/19/2596/FUL Land at Chipping Hall Farm: Change of use from paddock to sui generis exercise area

3/19/2499/LBC Oak Cottage: Demolish existing extensions and build new extensions

2. Decision Notices: For information only

3/19/1833/FUL Pelican Cottage, Chipping: Amended application.

REFUSED

3/19/2402/FUL Oak Cottage, Chipping: Erect 3-bedroom dwelling.

Decision awaited

3. Other planning matters or applications received too late for the agenda

298.09 Correspondence: To receive list of correspondence (*list below, for information only*)

298.10 Action Plan

1. Buckland kiosk refurbishment: Update on any contactor arrangement (Cllr J Kenyon/Cllr P Newman)

298.11 Parish matters

- 1. Buckland Common:** To note clean-up after bonfire night
- 2. Highways:** To consider any issues raised
- 3. Grass cutting contract:** To consider contractors' tenders
- 4. "River Rib Project".** Update

298.12 Events

To consider Summer event on 8th May to celebrate national VE Day 75th anniversary

298.13 Urgent matters received too late for inclusion on this agenda (for full discussion on the next agenda)

To consider suspending the Meeting for Public Comments: Limited to 15 minutes

298.14 Items for future agendas: To receive any other items for future consideration:

- Revisions to Governance policy documents (Clerk/all)
- Emergency Plan update (Cllr J Kenyon)
- Water Wheel – with Land Registry (Action Plan)
- Chipping Milestone: Update on restoration and repositioning possibilities
- Churchyard: Compost heap location, removal/disposal of plastics etc: update (Cllr J Kenyon)
- Public Rights of Way: Definitive map of PRoW and other footpaths: update Julian Thornton (Cllr J Kenyon)

298.15 Next Parish Council meeting: 7.30pm at The Manor House, Buntingford

1. March Meeting date of 9th March to be agreed

2. March Newsletter:

- (1)** to discuss template/format
- (2)** to agree an editor
- (3)** to agree deadlines for **(i)** copy, and **(ii)** ok press, printing and delivery

3. To agree remaining 2020 meetings dates:

4th May (Buckland Church) ; **6th July** (Buckland Church); **7th September** (Buckland Church);
2nd November (The Manor House)

Correspondence list for Agenda item 298.09: (*for information only – refer to agenda item for action*)

- HAPTC: Information on National VE Day celebrations, 8th May 2020
- Parishioner: Mess left on the Common after bonfire night (298.10.1)